

AIM Alternative Testing Instructions for Students

Be sure to talk with your instructors at the beginning of each semester regarding the Testing Agreement. Instructors are responsible for submitting the Testing Agreement.

Before you can check your AIM information, please read entirely any forms in “Required Forms” section. Then, type your name in the signature box and “submit”.



My Dashboard Unified Blogs Staff Access Website Control Testing Center Proctor

Home >> My Dashboard >> Required Forms

REQUIRED FORMS

Action Required: System finds the following form(s) for you to read and sign before you can proceed accessing your dashboard:

- > Agreement for Recording Class Activities
- > Exam Services Test Rules

Questions? Contact Us!
Please contact our office if you have any questions or concerns.

Disability Services
Texas A&M University-Corpus Christi
6300 Ocean Drive, Unit 5717
116 Corpus Christi Hall
Corpus Christi, TX 78412-5717
Phone: 361.825.5816 (Voice)
Email: disability.services@tamucc.edu

My Dashboard

- > My Dashboard
- > My Profile
- > **Two Factors Authentication**
- > Equipment Checked Out
- > My Mailbox (Sent E-Mails)

My Accommodations

- > Information Release Consents
- > My Eligibility
- > List Accommodations
- > Alternative Testing
- > Alternative Formats
- > Notetaking Services
- > Deaf and Hard of Hearing
- > My E-Form Agreements

Click “Alternative Testing”

Select the course(s) for which you would like to schedule exams/quizzes in Exam Services.

Click: “Add Alternative Testing Exam”

Enter Type: Quiz, exam, mid-term, final

Enter date: (ideal notice of 2 business day notice in Summer, 3 business days notice in Fall/Spring semesters).

Enter time: Choose class time for start time unless you and the instructor have agreed on an alternate start time.

Click: “Accommodations” Choose the accommodations you want to use for the exam.

Click: ‘Add Exam Request”

Congratulations, at the top of the screen you will see:

Click: “Alternative Testing”

Select the course(s) for which you would like to schedule exams/quizzes in Exam Services.

Click: “Add Alternative Testing Exam”


Enter Type: Quiz, exam, mid-term, final

Enter date: (ideal 2 business days notice in Summer, 3 business days notice in Fall/Spring semesters).

Enter time: Choose class time for start time unless you and the instructor have agreed on an alternate start time.

Click: “Accommodations”: Choose the accommodations you want to use for the exam.

Click: “Add Exam Request”

Congratulations! At the top of the screen you will see: “  System Update Successful ”