How to Request Accommodations

1. Sign In to AIM (denali.accessiblelearning.com/TAMUCC/login.aspx) using your Island ID

2. Under “My Accommodations” (in the box on the left hand side), select “List Accommodations”
3. From “Select Accommodations for Your Classes”, review the Important Note and proceed to “Step 1: Select Class(es)"

4. Select the corresponding checkbox for each of the courses that you are requesting accommodations for at this time

5. Review each statement in the box below

6. Click on “Step 2—Continue to Customize Your Accommodations”
7. Review each of your indicated courses and “Select Accommodation(s) for [course]” by checking the corresponding box next to the accommodations you are requesting—please ensure that you review and select accommodations for each course.

8. If you would like to have your FNL emailed to your professor/instructor for each course check the box that indicates “Select the check box if you would like DS to email this accommodation letter…”

9. Click on “Submit Your Accommodation Requests”

10. Follow up with each professor/instructor after the Faculty Notification Letter is emailed; DS recommends that you meet with your professor (during office hours or schedule an appointment to meet), although you may consider sending an email to make such arrangements.